



## **Sports Camp Internship: Lead Counselor**

**Position Summary:** The Lead Counselor facilitates camp activities and supervises the Sports Camp Program Staff. The Lead Counselor is responsible for knowing the whereabouts of each camper, Sports Camp Program Staff, and Junior Counselor always during camp hours.

### **Background Required and Qualifications:**

- Lead Counselor must be at least 18 years of age.
- Possess a desire and love to work with people of all ages, especially youth
- Possess a personal commitment to Jesus Christ and a willingness to share this faith enthusiastically and appropriately with campers, parents, and staff
- Ability to use positive behavior management techniques with campers and an ability to adapt to difficult situations with a sense of maturity, safety, tact, and poise
- Has the ability to work independently and know when to request assistance.
- Possesses good leadership abilities and responsibility skills.
- Always demonstrates appropriate behavior i.e., patient, enthusiastic, self-controlled, and dependable
- Has the ability to work with others and follow directions

### **Principal Duties and Responsibilities:**

- Be knowledgeable of all policies and rules and assist in their enforcement. Observe all rules and Staff procedures for The Bible Chapel
- Monitors and ensures appropriate camper and camp staff behavior and adherence to the camp program and rules
- Recognizes and responds to opportunities for problem-solving in the group of campers and staff
- Facilitates the supervision of campers and staff while participating in daytime camp activities
- Assign tasks to and schedule breaks for Counselors and Junior Counselors
- Assesses the appropriateness of campers' behavior and applies appropriate behavior management techniques
- Reports behavior and other problems immediately to the Director of Sports Ministry
- Works closely with the Director of Sports Ministry to plan each week's activities, staff training activities, and end-of-summer staff party
- Aids the Director of Sports Ministry in administration duties for each week of summer camp and staff training
- Works closely, cooperatively, and amicably with all staff members
- Encourages cooperation, teamwork, and participation from Day Camp Coaches and Junior Coaches
- Notifies the Director of Sports Ministry if he/she must be absent or late for duty for any reason
- Reports any observed difficulties related to illness and injury of campers immediately to the

- Director of Sports Ministry
- Reports to work and from scheduled breaks on time
  - Seeks advice from the Director of Sports Ministry when needed
  - Performs other duties as assigned

**Reports to:** Director of Sports Ministry

**Compensation:** Paid internship \$300.00/wk

**Time/Allocation:** 5 Weeks